



Richard Arbuthnot

Executive Director, NASA Shared Services Center

Rick Arbuthnot serves as the Executive Director of the NASA Shared Services Center (NSSC) in Hancock County, Mississippi, where he leads a team of approximately 500 civil service and contractor employees. As director of a multi-function shared services center, which includes Financial Management, Human Resources, Procurement and Information Technology, Arbuthnot provides Agency services to over 75,000 NASA employees, contractors, grantees, and vendors. Additionally, he manages a \$55-\$60 million annual operating budget and is responsible for total vendor payments of over \$17 billion a year.

As the NSSC's first Executive Director, Arbuthnot managed the largest public-private procurement competition in NASA's history. He also led the Agency Shared Services Transition Team, tasked with executing the minute details associated with consolidating over fifty Agency-wide administrative activities across ten geographically dispersed field centers. Arbuthnot's fiscal stewardship has provided significant savings to NASA by more than doubling the original savings projections and by paying off the original shared services investment of \$30 million.

Under Arbuthnot's leadership, the NSSC team has been nationally recognized on several occasions, most recently in 2009, by the International Quality and Productivity Center (IQPC), Shared Services Outsourcing Network, with the "Best New Captive Service Delivery" award.

Prior to being named Executive Director of the NSSC, Arbuthnot served in key leadership roles at NASA's John F. Kennedy Space Center, including Director of Administration, directing all aspects of Human Resources.

Arbuthnot began his NASA career in 1985 as a Human Resources Specialist at NASA's Lyndon B. Johnson Space Center in Houston, Texas. He later served as the Executive Officer to the NASA Associate Administrator for Human Resources and Education before assuming the position as Director of Human Resources at NASA's John C. Stennis Space Center.

Appointed to the Federal Senior Executive Service in 1999, Arbuthnot is recognized for his executive leadership capability and expertise in Shared Services, Competency Management, Executive Succession Planning, and Organizational Structure and Design.

In addition to numerous performance and team awards, Arbuthnot received a Presidential Meritorious Executive Rank Award in 2003, the NASA Exceptional Service Medal in 2001 and the NASA Exceptional Achievement Medal in 1996.

Arbuthnot is a graduate of Kansas State University with a Master's degree in Public Administration and holds a Bachelor of Science degree in Political Science from Wayne State College in Wayne, Nebraska. Additionally, he has completed post-graduate coursework at the University of Michigan Business School.